

## PRIVACY NOTICE FOR SCIENTIFIC RESEARCH

You are participating in scientific research. This privacy notice informs you about the processing of your personal data as part of the research. You have a legal right to receive this information.

### 1. Data controller(s) in the study - METEOR (Methodologies for Teamworking in Eco-Outwards Research) study: Insights from Peer Mentoring Groups (PMGs)

The **data controller** of this research is:

University of Jyväskylä, Seminaarinmaa 15, P.O. Box 35, 40014 University of Jyväskylä. Business ID 0245894-7  
Data protection officer: [tietosuoja@jyu.fi](mailto:tietosuoja@jyu.fi), 040 805 3297.

#### Person or group responsible for the research

Name: Terhi Nokkala  
Tel: +358 40 805 4270  
Email: [terhi.p.nokkala@jyu.fi](mailto:terhi.p.nokkala@jyu.fi)

Name: Josephine Lau  
Tel: +358 50 597 7891  
Email: [josephine.pw.lau@jyu.fi](mailto:josephine.pw.lau@jyu.fi)

Name: Sortiria Varis  
Email: [sortiria.varis@jyu.fi](mailto:sortiria.varis@jyu.fi)

Address: Finnish Institute for Educational Research, PL 35, 40014 University of Jyväskylä

### 2. Processor(s) of personal data

A *processor of personal data* refers to a party that processes personal data on behalf of the data controller and according to the data controller's instructions. A data processing agreement must be signed with the processor of personal data. In this research, the processors of personal data are the following:

- Microsoft 365
- Atlas.ti (Desktop version)
- Nextcloud
- Researchvideo
- Zoom (JYU licensed)

During the implementation of the research, the data controller can also use processors of personal data who cannot be named in advance. Appropriate agreements must always be made with processors. Suitability of the processors for the secure processing of personal data must be assessed before an agreement is made. The data subject will be informed separately about the use of another processor if the change is significant from the data subject's point of view.

To ensure the accuracy of research data, the data controller may submit data for processing (primarily without direct identification data) to a so-called research reviewer or verifier for a defined period when necessary. These reviewers or verifiers work under the supervision of research staff. Data processing agreements are made with them if they receive personal data.

### 3. Other disclosure of personal data during research

Your personal data will be handled confidentially and will not be disclosed to third parties.

**4. Personal data to be processed in METEOR (Methodologies for Teamworking in Eco-Outwards Research) study: Insights from Peer Mentoring Groups (PMGs)**

Your personal data will be processed for the research purpose described in the information letter.

In this research, we will collect the following personal data on you, e.g., name, institutions, research field, recorded voices and experiences on the Academy activities. The collection of data is based on the research plan.

The research does not process any special categories of personal data.

**5. The legal basis for processing personal data in scientific research**

The processing of your personal data is necessary for scientific research purposes on the grounds of public interest, in compliance with Section 4, Subsection 3 of the Data Protection Act.

**6. Transfer of data outside the EU/EEA**

In this research, your personal data will not be transferred outside the EU/EEA.

**7. Protection of personal data**

The processing of personal data in this study is based on an appropriate research plan, and the study has a designated person in charge. Only personal data necessary for the purpose of the study will be processed as research material.

The personal data of research subjects is only processed in environments and using tools that the data controller has determined to be sufficiently secure for the processing of personal data.

Whenever possible, identifying information is removed from the data as a protective measure (pseudonymisation). Identifiability can then be restored using a code or similar information. During the life cycle of the data, the principle of minimising personal data and the requirement of necessity are taken into consideration.

**8. Duration of the processing of personal data**

The estimated time by which the research data will be pseudonymized is March 2026.

The end date of data processing will be no later than January 2031.

The estimated time for the destruction of the research data is January 2031

The research data will be anonymized and then archived no later than January 2031. The data that would be archived are the partner institutions, career stages and the evaluations of the Academy.

**9. Rights of the data subject**

Right to access data (Article 15, General Data Protection Regulation GDPR)

You have the right to obtain information about whether your personal data is processed, and which personal data is processed. If you want, you can also request a copy of the personal data processed in the study.

Right to have data rectified (Article 16, GDPR)

If there are inaccuracies or errors in your personal data processed in the study, you have the right to request their rectification or supplementing.

Right to have data erased (Article 17, GDPR)

You have the right to request your personal data to be erased in certain situations. However, you do not have the right to erasure if it prevents or significantly complicates the realisation of the purpose of processing in scientific research.

#### Right to the restriction of processing (Article 18, GDPR)

You have the right to restrict the processing of your personal data in certain situations, for example, if you deny the accuracy of your personal data.

#### Derogation from the rights

Derogation from the aforementioned rights is possible in certain individual situations on the basis of the GDPR and the Finnish Data Protection Act, insofar as the rights prevent or significantly complicate the realisation of scientific or historical research purposes or statistical purposes. The need for derogation must always be assessed separately for each situation. Furthermore, derogation from these rights is possible if the controller demonstrates that it is unable to identify the data subject. As a rule, the rights of the data subject must be fulfilled if the data subject, for the purpose of exercising their rights, provides additional information enabling their identification.

#### Automated decision-making

In this study, your personal data will not be used in automated decision-making.

#### Joint controllership

The organisations listed in Section 1 act as joint data controllers in this research, so that they are jointly responsible for the lawful processing of personal data. Data subjects can make all requests regarding the use of data subject rights in this research to the following contact person: X. A data subject can use their data subject rights under the GDPR with relation to, and against each data controller. In such a case, the recipient will forward the request or demand also to the other joint data controllers

You have the right to file a complaint with the supervisory authority of your permanent place of residence or employment or place of the alleged infringement, if you feel that the processing of personal data is in breach of the GDPR (EU 2016/679). In Finland, the national supervisory authority is the Data Protection Ombudsman.

Current contact information for the Office of the Data Protection Ombudsman: <https://tietosuoja.fi/en/home>