



13.5.2026

PRIVACY NOTICE FOR SCIENTIFIC RESEARCH

You are participating in scientific research. This privacy notice informs you about the processing of your personal data as part of the research. You have a legal right to receive this information.

1. Data controller(s) in the study: A longitudinal study of the Jyväskylä universities (J2 project)

The data controller is responsible for the lawful processing of personal data in this research.

The data controller of this research is: University of Jyväskylä, Seminaarinkatu 15, P.O. Box 35, 40014 University of Jyväskylä. Business ID 0245894-7 Data protection officer: tietosuoja@jyu.fi, 040 805 3297.

Person or group responsible for the research

The principle investigator of the project is:

Name: Title of Docent in higher education research, Dr. Jani Ursin

Phone number: +358 50 303 0811

Email: jani.p.ursin@jyu.fi

Work address: Alvar Aallon katu 9, 40014 Jyväskylän yliopisto

Personal data in the study will be processed by the principle investigator of the J2 project and the members of the research team (Henna Juusola, Terhi Nokkala, Markus Mykkänen). The research team may also include other researchers connected to the project who may be appointed later, such as research assistants or students completing theses, who process the data for the purposes of carrying out the study. All individuals handling the research data are bound by confidentiality and process the information solely for research purposes.

2. Processor(s) of personal data

A *processor of personal data* refers to a party that processes personal data on behalf of the data controller and according to the data controller's instructions. A data processing agreement must be signed with the processor of personal data. In this research, the processors of personal data are the following:

- Microsoft, JYU:n controlled services
- CSC, Funet Miitti Zoom video conferencing service
- Webropol Oy, survey software
- ATLAS.ti Scientific Software Development GmbH

3. Other disclosure of personal data during research

Your personal data will be processed confidentially and will not be disclosed to third parties. However, the data controller may, during the course of the study, disclose information from which you cannot be identified. In such cases, the recipients are key external partners of the J2 Project, such as individuals at JAMK University of Applied

Sciences who participate in the research activities of the J2 Project, for example through thesis work or other research collaboration, or researchers from other universities with whom joint publications are produced.

4. Personal data to be processed in J2 project

Your personal data will be processed for the research purpose described in the information letter.

Observation data

Through participatory observation, no direct personal data (such as name or email address) are collected. However, indirect personal data may be collected, such as the background organisation of individuals present in the observed situation.

Interview data

The interview data includes both direct personal data (e.g., name, email address) and indirect personal data (e.g., affiliation, position within the organisation or group, and reference group such as students or teaching and research staff).

Survey data

The survey data include direct personal data, such as email address, and indirect personal data, such as gender, age, type of employment (permanent/fixed-term), supervisory status, background organisation (higher education institution/unit), reference group (e.g., student, teaching and research staff, specialist or support staff), field of study/unit, or language of study and/or work.

The collection of data is based on the research plan. The study does not involve the processing of special categories of personal data, nor does it include the processing of sensitive personal data such as health-related information.

5. The legal basis for processing personal data in scientific research

The processing of your personal data is necessary for scientific research purposes on the grounds of public interest, in compliance with Section 4, Subsection 3 of the Data Protection Act.

6. Transfer of data outside the EU/EEA

In this research, your personal data will not be transferred outside the EU/EEA.

7. Protection of personal data

The processing of personal data in this study is based on an appropriate research plan, and the study has a designated person in charge. Only personal data necessary for the purpose of the study will be processed as research material.

The personal data of research subjects is only processed in environments and using tools that the data controller has determined to be sufficiently secure for the processing of personal data. Special categories of personal data are subject to enhanced data security requirements. A separate data management plan has been drawn up for the processing of the data.

Whenever possible, identifying information is removed from the data as a protective measure (pseudonymisation). Identifiability can then be restored using a code or similar information. During the life cycle of the data, the principle of minimising personal data and the requirement of necessity are taken into consideration.

8. Duration of the processing of personal data

The research data consist of interview data (recordings and transcripts), field notes from participatory observation, survey data, and documentary materials (e.g., organisational documents, strategy materials, and other documents collected for the study).

The parts of the research data that contain direct identifiers (e.g., interview recordings and any direct personal identifiers in the survey data) are processed in accordance with data-protection and research-ethics principles. Interview recordings will be retained only for the time necessary for transcription and verification, after which they will be destroyed by approximately 31 December 2028.

With regard to the observation data, it is acknowledged that not all material can necessarily be fully anonymised due to its context-dependent nature. If the observation data contain identifiable individuals, situations, or organisations that cannot be sufficiently anonymized, those parts of the material will be destroyed after the completion of the study and the publication of the results, in accordance with data-protection principles.

Anonymised research data (transcripts, anonymized observation notes, anonymised survey responses, and anonymized documentary materials) will be archived after the study has been completed and the results have been published. Anonymisation will be carried out by removing or modifying all direct and indirect identifiers so that individual persons, organisations, or situations cannot be identified.

The anonymised data will be archived by approximately 31 December 2028 in the JYX Publication Archive of the University of Jyväskylä or another comparable research-data repository, where it will be available for research and teaching purposes in accordance with the service's terms of use.

The anonymised research data will be stored for the long term, with an estimated retention period until approximately 2038, after which it may be destroyed or re-evaluated for continued preservation if it is deemed to have particular research value.

With regard to documentary materials, those documents that do not contain personal data or sensitive information (e.g., publicly available strategic documents) may be retained as part of the research data in identifiable form, provided that their use is based on their original public nature or on separate usage rights. The use of such materials will comply with the terms of the original sources and with research-ethical principles.

9. Rights of the data subject

Right to access data (Article 15, General Data Protection Regulation GDPR)

You have the right to obtain information about whether your personal data is processed, and which personal data is processed. If you want, you can also request a copy of the personal data processed in the study.

Right to have data rectified (Article 16, GDPR)

If there are inaccuracies or errors in your personal data processed in the study, you have the right to request their rectification or supplementing.

Right to have data erased (Article 17, GDPR)

You have the right to request your personal data to be erased in certain situations. However, you do not have the right to erasure if it prevents or significantly complicates the realisation of the purpose of processing in scientific research.

Right to the restriction of processing (Article 18, GDPR)

You have the right to restrict the processing of your personal data in certain situations, for example, if you deny the accuracy of your personal data.

Right to object (Article 21, GDPR)

The data subject has the right, in certain situations, to object to the processing of their personal data. If the data subject objects to the processing, the personal data may no longer be processed unless the controller demonstrates compelling legitimate grounds for the processing.

Derogation from the rights

Derogation from the aforementioned rights is possible in certain individual situations on the basis of the GDPR and the Finnish Data Protection Act, insofar as the rights prevent or significantly complicate the realisation of scientific or historical research purposes or statistical purposes. The need for derogation must always be assessed separately for each situation. Furthermore, derogation from these rights is possible if the controller demonstrates that it is unable to identify the data subject. As a rule, the rights of the data subject must be fulfilled if the data subject, for the purpose of exercising their rights, provides additional information enabling their identification.

Automated decision-making

In this study, your personal data will not be used in automated decision-making.

Implementing the rights of the data subject

If you have questions on the rights of data subjects, please contact the University's data protection officer. All requests concerning the execution of the rights must be submitted to the Registry Office of the University of Jyväskylä. Registry Office and Archive, P.O. Box 35 (C), 40014 University of Jyväskylä, tel. +358 40 805 3472, email: kirjaamo(at)jyu.fi. Street address: Seminaarinkatu 15, Building C (Main Building), floor 1, room C 140.

Reporting actual or suspected data breaches to the University of Jyväskylä:

<https://www.jyu.fi/en/report-a-data-security-breach>

You have the right to file a complaint with the supervisory authority of your permanent place of residence or employment or place of the alleged infringement, if you feel that the processing of personal data is in breach of the GDPR (EU 2016/679). In Finland, the national supervisory authority is the Data Protection Ombudsman.

Current contact information for the Office of the Data Protection Ombudsman: <https://tietosuoja.fi/en/home>