

HOW TO USE THE THESIS EVALUATION TEMPLATE

The purpose of the evaluation template

- The new thesis evaluation template replaces the old thesis evaluation form. It is based on the new evaluation criteria that were introduced on 1 August 2021.

General principles of the evaluation template

- The template is automated. It will calculate the grade for each criterion, and the overall grade for the thesis, based on the numerical assessment (0–5) given for each sub-section.
- All cells with headings as well as descriptions of criteria and their sub-sections have been locked. Therefore those cannot be edited even by accident.
- Individual sub-sections of the criterion can be left unassessed for a justified reason. For example, if a student has used already existing data, the sub-sections about data collection methods could be left unassessed. The grounds for non-assessment should be written down briefly in the “Comments” field of the criterion.

Grading

- Each sub-section is given a numerical assessment with a whole number (0–5). Half and quarter points must not be used.
- The evaluation template will automatically calculate the average grade for each criterion. The average will be calculated from the points of each sub-section and it will be given with two decimal points.

Criterion 4. Interpretation of the results, conclusions, reliability of the study	Assessment (0–5)
Relating the results to an earlier theoretical/conceptual background and research data	3
Reflecting on the significance of the results; conclusions and justification of needs for further research	4
Handling the strengths and weaknesses of the research process (e.g. conceptualisation, methods, results, limitations)	3
Evaluation of the reliability of the study	3
Average (with 2 decimals)	3,25

- The evaluation template will calculate the average of the criteria and will give the final grade of the thesis by rounding the average to the closest whole number. For example, if the average of the criteria is 3.20, this will be rounded to grade 3. If the average of the criteria is 3.50, this will be rounded to grade 4.

Average of the criteria:

2,80

Grade of the master's thesis¹:

3

Comments

- For each criterion, below the cell titled "Comments", there is a field that allows text. This should be used with care to concisely write any comments to clarify or justify the assessment or non-assessment of sub-sections of the criterion. No actual written assessment is needed.

Criterion 5. Scientific writing	Assessment (0–5)
Structural logic and coherence of the research report	4
Citing and referencing techniques and the use of tables and figures	4
Mastery of academic style and vocabulary	2
Readability, fluency and cohesion of the text	3
Average (with 2 decimals)	3,25
Comments:	
Any comments about the assessment of this criterion should be written here. Comments should be concise.	

- Please note that due to the technical limitations of Excel, the text field returns to the height of one line after typing. The full text can be seen in the formula bar of Excel (see image below).

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A20 If the text exceeds one line, the entire comment can be read from the formula bar of Excel (highlighted here with a red arrow).

JYVÄSKYLÄN YLIOPISTO
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Master's thesis assessment form as of 1 August 2021
Faculty of Education and Psychology / Department of Education and Department of Teacher Education
(Approved by the Faculty Council on 22 April 2021)

Author(s) of the thesis:

Thesis title:

Thesis supervisor(s):

Department and major subject:

Criterion 1. Theoretical/conceptual background; research task	Question(s)	Assessment (0–5)
Significance of the study and demonstration of creating new knowledge (e.g. theory, topicality)		3
Handling of literature essential for the study; focusing the research topic		3
Conceptualisation of the topic		2
Clarity of the research task and question(s) and their connection to the theoretical/conceptual background		3
Average (with 2 decimals)		2,75

Comments:

If the text exceeds one line, the entire comment can be read from the formula bar of Excel (highlighted here with a red arrow).

Finished evaluation

- The filled evaluation template is to be sent to the Study Secretary responsible for thesis matters of the degree programme. The evaluation should be sent as a .xlsx file which is the same format as the evaluation template on the website.