



Date 28.2.2025

UNIVERSITY OF JYVÄSKYLÄ

PRIVACY NOTICE

Research project "*Experiences of Nordic doctoral students and early career researchers focusing on VET research*" [EXPERTVET]

You are participating in scientific research. This privacy notice tells you about the processing of your personal data as part of the study “Experiences of Nordic doctoral students and early career researchers focusing on VET research”. You have a legal right to receive this information.

1. Data controller(s)

The controller is responsible for the lawfulness of the processing of personal data in the survey.

The data controller of this research project is: University of Jyväskylä, Street address: Seminaarinkatu 15, P.O. Box 35, FI-40014 University of Jyväskylä, Finland. Business ID: 0245894-7. University of Jyväskylä Data Protection Officer's e-mail: tietosuoja@jyu.fi, and phone number + 358 40 805 3297.

Director in charge of the research

Name: Senior researcher Maarit Virolainen

Phone number: +358 40 8054286

E-mail: Maarit.ha.virolainen@jyu.fi

Work address: University of Jyväskylä, Finnish Institute for Educational Research, Ruusupuisto, Alvar Aallon katu 9, Jyväskylä

Members of the research team processing personal data in the study:

The members of the “Experiences of Nordic doctoral students and early career researchers focusing on VET research”-research team work who will process the data are Maarit Virolainen (the Finnish Institute for Educational Research, the University of Jyväskylä, Finland), Riikka Suhonen (University of Helsinki), Monika Øgard (University of Agder), Stefanie A. Hillen, (University of Agder) and Marianne Teräs (Stockholm University).

2. Processor(s) of personal data

Processor means a person who processes personal data on behalf of and in accordance with instructions from the controller. A data processing contract shall be concluded with the processor. In this study, the processors are: members of the research team EXPERTVET.

During the course of the study, the controller may also use other processors who are not, or cannot be designated in advance. The necessary agreements with the processors will always be concluded and their suitability for the secure processing of personal data will be assessed prior to the conclusion of the contract. The data subject will be informed of the use of a processor if the change is significant from the data subject's point of view.

3. Other disclosure of personal data during the research

Your data will be treated confidentially and will not be disclosed to third parties.

4. Personal data processed in the EXPERTVET study

Your personal data will be processed for the purposes of the research described in this notice.

The following personal information will be collected from you: name, email address, telephone number, responses to the study's online questionnaire, and, if you agree to be interviewed in the next stage of the study, audio recording and interview notes. Data collection will be based on the research design.

No special categories of personal data will be processed in the survey.

All respondents are of legal age.

This privacy notice has been published on the study's public website and a direct link to this information has been provided to the respondent in an email.

5. Legal basis for processing personal data in the scientific research

Scientific research in the public interest (Article 6.1.e of the GDPR, special categories of personal data 9.2.j).

6. Transfer of personal data outside the EU/EEA

The data will not be transferred outside EU/EEA.

7. Protection of personal data

The processing of personal data in this study is based on an appropriate research design and the study has a person in charge. Only data necessary for the purpose of the study will be recorded in the study register.

8. De-identification

Directly identifiable data are removed as a safeguard at the data creation stage (pseudonymised data, whereby identifiability can be restored by means of a code or similar information and new data can be linked to the data).

9. The personal data processed in the survey will be protected by

☒ User ID ☒ Password

The study has been subject to a separate data protection impact assessment:

☐ Yes ☒ No, because the responsible manager of this study has checked that an impact assessment is not mandatory.

Researchers have completed training on data protection and security:

☒ Yes

Contracts with research assistants and/or processors/ data controllers are made:

☒ Yes.

10. PROCESSING OF PERSONAL DATA AFTER THE END OF THE STUDY

☒ The research register will be destroyed at the end of the study, estimated to be by 31.08.2031.

8. Rights of the data subject

Withdrawal of consent (Article 7 GDPR)

You have the right to withdraw your consent if the processing of your personal data is based on consent. Withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of consent before its withdrawal.

Right of access (Article 15 of the GDPR)

You have the right to know whether your personal data is being processed and what personal data is being processed. You may also request a copy of the personal data processed.

Right to rectification (Article 16 GDPR)

If there are inaccuracies or errors in the personal data we process about you, you have the right to request that they be corrected or completed.

Right to erasure (Article 17 GDPR)

You have the right to request the erasure of your personal data in certain cases. However, there is no right to erasure if erasure would prevent or seriously undermine the purpose of the processing for scientific research.

Right to restriction of processing (Article 18 GDPR)

You have the right to restrict the processing of your personal data in certain situations, such as if you contest the accuracy of your personal data.

Right to data portability (Article 20 of the GDPR)

You have the right to receive the personal data you have provided in a structured, commonly used and machine-readable format, and the right to transfer those data to another controller, where this is possible and the processing is carried out automatically.

Derogation from rights

The rights described herein may be derogated from in certain individual cases on the grounds set out in the General Data Protection Regulation and the Finnish Data Protection Act to the extent that the rights prevent or seriously impair the achievement of the scientific or historical research purpose or statistical purpose. The need to derogate from the rights is always assessed on a case-by-case basis. Derogations may also be granted if the data subject cannot or can no longer be identified.

Profiling and automated decision-making

Your personal data will not be used for automated decision-making in the survey. The purpose of the processing of personal data in this research is not to assess your personal characteristics, i.e. profiling, but to assess your personal data and characteristics in the context of broader scientific research.

Exercise of the rights of the data subject

If you have any questions about your rights as a data subject, you can contact the University's Data Protection Officer. All requests concerning the exercise of rights should be sent to the University of Jyväskylä Registrar's Office. Contact information: Registry and archives/ Kirjaamo ja arkisto, P.O. Box 35 (C), FI-40014 University of Jyväskylä, Phone. +358 40 805 3472, E-mail: kirjaamo(at)jyu.fi. Street address: Seminaarinkatu 15, Building C (University's main building, the 1. floor, Room C 140).

Reporting a data breach or suspected data breach to the University of Jyväskylä:

<https://www.jyu.fi/en/university/privacy-notice/report-data-security-breach>

You have the right to lodge a complaint, in particular with the supervisory authority of your place of residence or work, if you consider that the processing of your personal data infringes the EU General Data Protection Regulation (EU) 2016/679. In Finland, the supervisory authority is the Data Protection Ombudsman.

Up-to-date contact details for the Office of the Data Protection Ombudsman:
<https://tietosuoja.fi/en/home>