



UNIVERSITY OF JYVÄSKYLÄ

FINNISH INSTITUTE FOR
EDUCATIONAL RESEARCH

13.5.2026

RESEARCH NOTIFICATION

1. D@rts Research (Dialoguing arts – cultural literacy for social cohesion) and invitation to participate in research

We ask you to participate in D@rts -research (<https://dialoguingarts.eu/>) which is an international research project funded by the European Union involving eight countries with a mission to advance multicultural understandings in arts and arts education, and enhance social cohesion and resilience to build an inclusive future. NORD University is responsible for the project (data controller). Data is shared and stored securely on the JYU Nextcloud server, following the D@rts - consortium's data agreement with University of Jyväskylä (JYU) and JYU's nextcloud (joint data controller). The project researchers are responsible for data collection and processing.

As part of the project we will be holding **online workshop on Mon, October 19**. Workshop will be held as a part of the D@rts 3rd end-user board meeting.

In an online workshop, you can share your insights about the **IN DIALOGIE – Discussion tool for evaluating cultural competence and inclusivity in organizations**. The aim of the evaluation workshop is to produce insights for the finalization of the tool. The language in workshop will be english.

The results of the discussions will be used for project reports, scientific articles, and academic theses (Bachelor's theses, Master's theses, and doctoral dissertations), and in development of culturally inclusive education policies and practices. The discussions will also contribute to the data collection and analyses of d@rts. For this, we will use **video recordings of the Zoom sessions**. The recordings will be transcribed and anonymized for further analyses. Recordings will be deleted after transcription is finished.

2. Voluntariness

Participation in this study is voluntary. You can refuse to participate in the study, stop participating or cancel your previously given consent, without stating any reason for this and at any time during the study. This will have no negative consequences to you.

If you stop participating in the study or if you cancel your consent, the personal data, samples and other information collected on you up to that point will be used as part of the research material as far as it is necessary in order to ensure relevant research outcomes.

3. Progress of the study

You will take part in online workshop, where you can share your insights by talking and in written tasks instructed by the facilitator. Participation in the study will take approximately 1 hour and is conducted through the [University of Jyväskylä's secure Zoom](#) -application (link will be sent to you by email). By answering provided Webropol survey, you give your consent for your workshop responses and activities to be recorded, stored and used in research reporting and scientific publications. After the workshop you will be asked to fill in the survey about your ideas and insight about the IN DIALOGUE -tool. Answering will take about 0,5 hours. You can also test the tool in your own organisation after the workshop. The testing is however voluntary.

We will only use your personal data for the purpose(s) specified here and we will process your personal data in accordance with data protection legislation (the GDPR).

- Only the project group of d@rts WP 5.2 (PI: Terhi Nokkala, University of Jyväskylä) will have access to the collected personal data.
- The list of names, contact details and respective codes will be stored separately from the rest of the collected data.
- Names of discussants will be anonymized in the transcripts.
- Recordings of the online-sessions and transcripts of the sessions will be stored on a research server (Responsible: Jens Knigge, NORD University).

What will happen to your personal data at the end of the research project?

The planned end date of our work package is December 2026. Afterwards, video recordings and lists containing personal data (names, email-addresses) will be deleted.

Your rights

So long as you can be identified in the collected data, you have the right to:

- access the personal data that is being processed about you
- request that your personal data is deleted
- request that incorrect personal data about you is corrected/rectified
- receive a copy of your personal data (data portability), and

- send a complaint to the Norwegian Data Protection Authority regarding the processing of your personal data

What gives us the right to process your personal data?

We will process your personal data based on your consent.

Based on an agreement with NORD University, The Data Protection Services of Sikt – Norwegian Agency for Shared Services in Education and Research has assessed that the processing of personal data in this project meets requirements in data protection legislation.

Where can I find out more?

If you have questions about the project, or want to exercise your rights, contact:

- NORD University via Jens Knigge (jens.knigge@nord.no)
- Our Data Protection Officer: Toril Irene Kringen (toril.i.kringen@nord.no)

If you have questions about how data protection has been assessed in this project by Sikt, contact:

- email: (personverntjenester@sikt.no) or by telephone: +47 73 98 40 40.

4. Possible benefits from the study

The research process will promote reflection and be an opportunity to provide your opinion on an important topic. The collected and analysed evidence would support the development of an innovative and practical **portfolio tool for evaluating cultural competence and inclusivity in organizations**. That supports the development of cultural competence and skills of individuals, groups and organizations.

5. Possible risks, harm, and inconvenience caused by the study as well as preparing for these

There are no significant risks or disadvantages from taking part.

6. Study-related costs and compensations to the subject as well as research funding

No rewards will be paid for participation in the study.

7. Informing about research results and research outcomes

D@rts will publish its results in a wide range of formats (e.g., reports, conference presentations, academic articles, promotional materials), but no personal data collected will be publicly available. D@rts will provide open access to all its publications via the D@rts -website (<https://dialoguingarts.eu/>) and trusted academic repositories. We expect that these will be

useful for teachers, practitioners and policymakers at all levels of the education and training process.

8. Insurance coverage for research subjects

The University of Jyväskylä has insurances for its activities and research subjects.

In the case of research conducted remotely, the insurance of the University of Jyväskylä compensates only for damage that is directly related to the assigned research task and that has occurred during the actual guided research task. The insurance does not cover accidents that occur during breaks.

The insurances of the University of Jyväskylä are not valid in the case of research conducted remotely if a research subject's home municipality is not in Finland.

The set of insurance includes a malpractice insurance, an operational liability insurance, and an optional insurance against accidents. During the research activities, the subjects are covered by the insurance for accidents, damages and injuries inflicted by an external cause. The accident insurance is valid during measurements and on trips integrally connected to them.

9. Contact persons for further information

Name: Terhi Nokkala
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Katja Mäkinen
Email: katja.a.p.makinen@jyu.fi

University of Jyväskylä Data Protection Officer: Riikka Valkonen (tietosuoja@jyu.fi).

For technical questions please contact D@rts research assistant Anna Leino (anna-maria.a-m.leino@jyu.fi).

Address: Finnish Institute for Educational Research, PL 35, 40014 University of Jyväskylä



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31.3.2026

PRIVACY NOTICE

You are participating in scientific research. This privacy notice informs you about the processing of your personal data as part of the research. You have a legal right to receive this information under the European Union and Finnish legislation.

1. **Data Controller(s) in a study D@rts (Dialoguing arts – cultural literacy for social cohesion)**

The Data Controller is responsible for the lawful processing of personal data in this research.

The **Joint Data Controllers** of this research are:

- **Nord University (Nord)**, Norway
- **Universität zu Köln (UCol)**, Germany
- **Leuphana Universität Lüneburg (ULun)**, Germany
- **Stiftung Universität Hildesheim (UHil)**, Germany
- **Jyväskylän Yliopisto (JYU)**, Finland
- **Università Degli Studi Di Verona (UNIVR)**, Italy
- **Puntozero societa cooperativa (PZero)**, Italy
- **Association Kulturanova Udruzenje (KULT)**, Serbia
- **University of Auckland (UoA)**, New Zealand
- **Makerere University (Mak)**, Uganda

The Joint Data Controllers have jointly defined the purposes and means of the processing of personal data in the data management plan.

Responsible leader or team of the research

Contact person at JYU for any questions related to this Agreement is:

Dr. Katja Mäkinen, Senior Researcher, Department of Music, Art and Culture Studies, Seminaarinkatu 15 (P.O. Box 35), 40014 University of Jyväskylä (Finland), +35 8408054194, katja.a.p.makinen@jyu.fi.

Contact person at Nord for any questions related to this Agreement is:

Prof. Jens Knigge, Nord University, Faculty of Education and Arts, Høgskoleveien 27, 7600 Levanger (Norway), +47 74 02 27 36, jens.knigge@nord.no.

Contact person at UCol for any questions related to this Agreement is:

Prof. Dr. Christian Rolle, University of Cologne, Faculty of Human Sciences, Institute for European Ethnomusicology, Gronewaldstr. 2, 50931 Cologne (Germany), +49 221 470 2747, crolle@uni-koeln.de.

Contact person at ULun for any questions related to this Agreement is:

Prof. Dr. Michael Ahlers, Leuphana University, Institute of Fine Arts, Music and Education, Universitaetsallee 1, 21335 Lueneburg (Germany), +496772581, michael.ahlers@leuphana.de.

Contact person at UHil for any questions related to this Agreement is:

Prof. Dr. Julius Heinicke and Dr. Daniel Gad, Geschäftsführer / Manager – UNESCO Chair “Cultural Policy for the Arts and Transformation”, Universität Hildesheim, Institut für Kulturpolitik, Universitätsplatz 1, 31141 Hildesheim (Germany), +49 5121-883-2010720100, heinicke@uni-hildesheim.de; +49 173-420 9141, gad@uni-hildesheim.de.

Contact person at UNIVR for any questions related to this Agreement is:

Angelo Mazzotta, Protection Data Office, Privacy Specialist, via Dell'Artigliere, 8 Verona (Italy), +39 0458028752, angelo.mazzotta@univr.it.

Contact person at PZero for any questions related to this Agreement is:

Francesco Rossi, Legal representative, via de ´llArtigianato 26, Udine (Italy), +39 3334881664, Francesco@cooperativapuntozero.it

Contact person at KULT for any questions related to this Agreement is:

Milan Vračar, President, Preradovićeve 123/231, 21132
Novi Sad (Serbia), +38 1641814539, milankn@gmail.com.

Contact person at UoA for any questions related to this Agreement is:

Zohreen Ali, Auckland UniServices Limited, Contracts Manager, 49 Symonds Street
Auckland (New Zealand), +64 9 923-7070, zohreen.ali@auckland.ac.nz.

Contact person at Mak for any questions related to this Agreement is:

Prof. Sylvia Antonia Nakimera Nannyonga-Tamusuza, Professor of Music, Department of
Performing Arts and Film, Makerere University, P. O. Box 7062, Kampala (Uganda),
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Team members who process personal data in this research:

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Address: Finnish Institute for Educational Research, PL 35, 40014 University of
Jyväskylä

Processor(s) of personal data

Processor of personal data refers to somebody processing personal data on behalf of the Data Controller and according to the Data Controller's instructions. A Data Processing Agreement must be signed with the processor of personal data. In this research, personal data are processed by: Atlas.TI.

During research, the Data Controller can also use other processors of personal data who cannot be named beforehand. Necessary agreements are always signed with the processors and their eligibility for the processing of personal data in terms of

information security is assessed before signing the agreement. The data subject will be informed separately about the use of another processor if the change is significant from the data subject's point of view.

To ensure the accuracy of research data, the Data Controller may submit data for processing (primarily without direct identification data) to a so-called research reviewer or verifier for a defined period when necessary. These reviewers or verifiers work under the supervision of research staff, and data processing agreements are signed with them.

2. Other disclosure of personal data during research

Your data will be handled confidentially and without disclosing them to any outsiders.

3. Personal data to be processed in D@rts (Dialoguing arts – cultural literacy for social cohesion)

Your personal data will be processed for the research purpose described in the information letter.

In this research, we will collect the following personal data on you **including name, country of origin/residence, organisation, title/working role, degree, email address and video records**. Data collection is based on the research plan.

This research does not involve the processing of personal data of special categories.

This privacy notice is published on the website of the study and data subjects have received an electronic questionnaire including a direct link to this information.

4. The lawful basis for processing personal data in scientific research

☒ Scientific research serving a public interest (GDPR, Article 6.1e, special personal data categories 9.2j)

5. Transfer of personal data outside the EU/EEA area

In this research, your personal data will not be transferred outside the EU/EEA area.

6. Protection for personal data

Processing of personal data in this research is based on an appropriate research plan and the study has a designated person in charge. The personal data collected and saved for this research will include only such data that is necessary for the research purpose.

Preventing identification

☒ As a protective measure, any direct identification data are removed upon the compilation of the data set (pseudonymised data allowing restored identification using codes or equivalent information, and also new data connected to the data set).

The personal data processed in this research will be protected using:

☒ user ID ☒ password

For this study, a separate data protection impact assessment has been made.

☒ Yes ☐ No, because the researcher in charge has checked that the impact assessment is not compulsory.

The researchers have completed data protection and information security training

☒ Yes

Agreements with research assistants and/or processors of personal data /Joint Data Controllers

☒ Yes

7. PROCESSING OF PERSONAL DATA AFTER THE RESEARCH HAS ENDED

☒ The research register will be anonymised after the study has ended, approximately by the end of the year 2028. This means that all identification data are fully removed so that there will be no return to the identifiable personal data, nor any new data can be connected to this data set or

8. Rights of the data subject

Cancellation of consent (GDPR, Article 7)

You have the right to cancel your consent if the processing of personal data is based on consent. Such a cancellation has no impact on the lawfulness of consent-based processing conducted before the cancellation of consent.

Right to access your personal data (GDPR, Article 15)

You have the right to get to know whether and which personal data of yours are processed. If you wish, you can also request a copy of your personal data to be processed.

Right to rectification (GDPR, Article 16)

If there are any inaccuracies or errors in your personal data to be processed, you are entitled to request that these be rectified or supplemented.

Right to erasure (GDPR, Article 17)

You have the right to demand in some cases that your personal data be erased. However, the right of erasure is not applicable if the erasure would prevent or greatly hinder reaching the goal of processing in scientific research.

Right to restriction of processing (GDPR, Article 18)

You have the right to restrict the processing of your personal data in some cases, like when you challenge the correctness of your personal data.

Right to data portability (GDPR, Article 20)

You have the right to receive your submitted personal data in an organised, generally used, and machine-readable format, and also the right to transfer the data to another Data Controller if possible and processing takes place automatically.

Deviating from the rights

In some individual cases, it is possible to deviate from the described rights on the grounds stipulated in the GDPR and the Data Protection Act insofar as the rights would prevent or greatly hinder reaching the goals of scientific or historical research or statistical purposes. The need for deviating from the rights is always assessed case-specifically. It is also possible to deviate from the rights if the data subject cannot, or cannot any longer, be identified.

Profiling and automatised decision-making

In this research, your personal data will not be used for any automatic decision-making. In this research, the purpose of the processing of personal data is not to assess your

personal qualities, i.e. profiling, but personal data and qualities are considered from the perspective of broader scientific research.

Implementing the data subject rights

If you have any questions about your data subject rights, you can contact the University's Data Protection Officer. All requests concerning the implementation of data subject rights are submitted to the JYU Registry Office. Registry Office and Archives, P.O. Box 35 (C), 40014 University of Jyväskylä, tel. 040 805 3472, email: kirjaamo@jyu.fi. Visiting address: Seminaarinkatu 15, Building C (University Main Building, 1st floor), Room C 140.

Additionally, the Contact person at Nord for any questions related processing personal data is

Prof. Jens Knigge, Nord University, Faculty of Education and Arts, Høgskoleveien 27, 7600 Levanger (Norway), +47 74 02 27 36, jens.knigge@nord.no.

The organisations listed in Section 1 act as Joint Data Controllers in this research, so that they are jointly responsible for the lawful processing of personal data. Data subjects can make all requests regarding the use of data subject rights in this research to the following contact person: Terhi Nokkala

A data subject can use his or her data subject rights under the GDPR with relation to, and against each Data Controller. In such a case, the recipient will forward the request or demand also to the other Joint Data Controllers.

Reporting an actual or suspected information security breach to JYU

<https://help.jyu.fi/jp>

You have to lodge a complaint with a supervisory authority, especially with a locally relevant one in terms of your permanent place of residence or work if you regard that the processing of personal data violates the EU General Data Protection Regulation (EU) 2016/679. In Finland, the supervisory authority is the Data Protection Ombudsman.

Updated contact information of the Office of Data Protection Ombudsman:

<https://tietosuoja.fi/etusivu>