



Privacy Notice

You are participating in scientific research. This privacy notice informs you about the processing of your personal data as part of the research. You have a legal right to receive this information under the European Union and Finnish legislation.

1. Data Controller(s) in the study Democracy Emerging from Viewpoints – Interaction Dynamics and Significance of Deliberative Citizens' Panels (DENIM)

The Data Controller is responsible for the lawful processing of personal data in this research.

The Data Controller of this research is: the University of Jyväskylä (JYU), Seminaarinkatu 15, P.O. Box 35, 40014 University of Jyväskylä. Business ID 0245894-7. Data Protection Officer: tietosuoja@jyu.fi, + 358 40 805 3297.

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Personal data collected in the project will also be processed by master's and doctoral students recruited to the project at a later stage who serve as members of the project team. Each such member will sign a commitment to these data processing principles before processing any data.

2. Processor(s) of personal data

Processor of personal data refers to an entity processing personal data on behalf of the Data Controller and according to the Data Controller's instructions. A Data Processing Agreement must be signed with the processor of personal data.

In this research, personal data are processed by:

- Microsoft cloud services administered by the University of Jyväskylä: O365, OneDrive, Teams, OneNote, SharePoint, JYU Teams (video, chat, voice calls)
- MyJYU application (interviews and transcripts): MyJYU AI <https://video.rc.jyu.fi/guide/myjyu-ai-transcription-guide>
- NextCloud (data storage)
- Webropol (survey application)

During research, the Data Controller can also use other processors of personal data who cannot be named beforehand. Necessary agreements are always signed with the processors and their eligibility for the processing of personal data in terms of information security is assessed before signing the agreement. The data subject will be informed separately about the use of another processor if the change is significant from the data subject's point of view.

To ensure the accuracy of research data, the Data Controller may submit data for processing (primarily without direct identification data) to a so-called research reviewer or verifier for a defined period when necessary. These reviewers or verifiers work under the supervision of research staff, and data processing agreements are signed with them.

3. Other disclosure of personal data during research

Your personal data will be processed confidentially and will not be disclosed to third parties.

4. Personal data to be processed in DENIM

Your personal data will be processed for the research purposes described in the research notification.

In the study, the following personal data will be collected from you **to the extent that you participate in the relevant stages of data collection**:

- diary entries
- audio recordings from resident panels
- observation notes from resident panels
- audio recordings of follow-up interviews

The collection of these data is based on the research plan.

In addition, we collect the following personal data solely for communication regarding the research project or for data collection purposes:

- name

- email address

No special categories of personal data are processed in this study.

This privacy notice has been published on the project website, and participants have been provided with a direct link to this information:

<https://www.jyu.fi/fi/hankkeet/demokratiaksi-etenevat-nakemykset-puntaroivien-kansalaispaneelien-vuorovaikutuksen-dynamiikka-ja>

5. The lawful basis for processing personal data in scientific research

☒ Scientific research serving a public interest (GDPR, Article 6.1e, special personal data categories 9.2j)

6. Transfer of personal data outside the EU/EEA area

In this research, your personal data will be stored only at the institution listed in this document and will not be transferred outside the EU/EEA area.

7. Protection for personal data

Processing of personal data in this research is based on an appropriate research plan and the study has a designated person in charge. The personal data collected and saved for this research will include only such data that is necessary for the research purpose.

Preventing identification

☒ No direct identification data are collected, a data subject can be identified from the data only indirectly, i.e. by connecting the data with information from other sources in order to identify the person. In cases where languages qualify as potential identifiers (e.g. because they are used only by a small group of people), identifiers will be modified or removed from data.

The personal data processed in this research will be protected using:

☒ user ID ☒ password ☐ registered use ☒ access control (physical spaces)
☐ by other means, how:

For this study, a separate data protection impact assessment has been made

☐ Yes ☒ No, because the researcher in charge has checked that the impact assessment is not compulsory.

The researchers have completed data protection and information security training

☒ Yes

Agreements with research assistants and/or processors of personal data /Joint Data Controllers

☒ Yes

8. Processing of personal data after *the research has ended*

☒ The research register will be anonymized after the completion of the study, estimated by December 2033, meaning that all identifying information will be completely removed so that it will no longer be possible to return to identifiable personal data, nor to combine new information with the dataset.

9. Rights of the data subject

Right to access your personal data (GDPR, Article 15)

You have the right to get to know whether and which personal data of yours are processed. If you wish, you can also request a copy of your personal data to be processed.

Right to rectification (GDPR, Article 16)

If there are any inaccuracies or errors in your personal data to be processed, you are entitled to request that these be rectified or supplemented.

Right to erasure (GDPR, Article 17)

You have the right to demand in some cases that your personal data be erased. However, the right of erasure is not applicable if the erasure would prevent or greatly hinder reaching the goal of processing in scientific research.

Right to restriction of processing (GDPR, Article 18)

You have the right to restrict the processing of your personal data in some cases, like when you challenge the correctness of your personal data.

Right to data portability (GDPR, Article 20)

You have the right to receive your submitted personal data in an organised, generally used, and machine-readable format, and also the right to transfer the data to another Data Controller if possible and processing takes place automatically.

Deviating from the rights

In some individual cases, it is possible to deviate from the described rights on the grounds stipulated in the GDPR and the Data Protection Act insofar as the rights would prevent or greatly hinder reaching the goals of scientific or historical research or statistical purposes. The need for deviating from the rights is always assessed case-specifically. It is also possible to deviate from the rights if the data subject cannot, or cannot any longer, be identified.

Profiling and automatised decision-making

In this research, your personal data will not be used for any automatic decision-making. In this research, the purpose of the processing of personal data is not to assess your personal qualities, i.e. profiling, but personal data and qualities are considered from the perspective of broader scientific research.

Implementing the data subject rights

If you have any questions about your data subject rights, you can contact the University's Data Protection Officer. All requests concerning the implementation of data subject rights are submitted to the JYU Registry Office. Registry Office and Archives, P.O. Box 35 (C), 40014 University of Jyväskylä, tel. 040 805 3472, email: kirjaamo@jyu.fi. Visiting address: Seminaarinkatu 15, Building C (University Main Building, 1st floor), Room C 140.

Reporting an actual or suspected information security breach to JYU

<https://help.jyu.fi/jp>

You have to lodge a complaint with a supervisory authority, especially with a locally relevant one in terms of your permanent place of residence or work if you regard that the processing of personal data violates the EU General Data Protection Regulation (EU) 2016/679. In Finland, the supervisory authority is the Data Protection Ombudsman.

Updated contact information of the Office of Data Protection Ombudsman: <https://tietosuoja.fi/etusivu>