

1. PERSONAL DATA ON APPLICANT (for student to fill in)

NB! Items marked with an asterisk (*) are required information.

Date of birth	Date of birth (day xx, month xx, year xxxx)* _____ . _____ . _____	Final part of personal identification number * (required for Finnish students)
Surname and given names	Surname *	First names *
Address	Street address *	
	Postal code *	City/municipality *
Phone number	Mobile phone	Home phone
E-mail		
Sex *	☐ Male ☐ Female	
Domicile *	Domicile *	
Native country *	☐ Finland ☐ Other, which: _____	
Nationality *	☐ Finnish ☐ Other, which: _____	
Native language *	☐ Finnish ☐ Swedish ☐ English ☐ Other, which: _____	
Language/languages of study (if others besides native language)		

2. EDUCATIONAL BACKGROUND OF APPLICANT (for student to fill in)

Home university *		
Student registration number*		
Faculty/Department and Study programme/Major subject	Faculty/Department *	Study programme/Major subject (or equivalent) *
Degree in which courses applied for are intended to be included	Degree *	
	Start date of degree studies *	Estimated date of completion of degree studies *
Completed studies	Number of study credits completed by the time of application (study weeks/ECTS) *	Number of study credits completed in major subject (or corresponding) by the time of application(study weeks/ECTS) *
Earlier JOO studies	Have you been granted JOO study rights before *	
	☐ No ☐ Yes	
	Start and end periods and receiving universities of earlier JOO studies	
Additional information related to educational background		

3. JOO STUDIES APPLIED FOR (for student to fill in)

NB! Items marked with an asterisk (*) are required information.

Receiving university /unit *				
Faculty/Department *				
JOO studies applied for *	☐ Study programme Subject _____ Study programme _____ and extent (credits) _____ Specify in the table below the study modules/courses, their extent in credits awarded, and time of completion. ☐ Courses / study modules Indicate in the table below the courses applied for, their extent in credits awarded, and time of completion.			
Study modules/courses included in study programme or Separate study modules/courses	Name of study module *	Study module code	Extent of study module (study weeks/ECTS)*	Term/semester in which you plan to complete the studies *
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
The studies applied for will be included in degree studies for *	☐ Major subject ☐ Optional studies ☐ Minor subject ☐ Elective or other studies			
Grounds for applying for these study rights *				
Signature of the applicant	Date and place * _____ Signature and clarification of signature * _____			

4. STATEMENT ON ACCEPTANCE FROM HOME UNIVERSITY (to be filled in by sending university)

Statement The student may include the accepted studies in a degree to be completed at the student's home university, while the home university undertakes to pay for the studies completed by the student in accordance with the valid JOO agreement.	☐ We endorse the granting of study rights for the period _____ ☐ The application is endorsed with the following changes: ☐ The application is not endorsed	
Study transcript Grounds for declining the application or parts of it	☐ Study transcript attached	
Signature of the decision maker/processing official Stamp of the home university	Date, signature and clarification of signature Stamp of the home university	
Processing official	Name Phone number	Position E-mail

JOO APPLICATION FORM

FOR FLEXIBLE STUDY RIGHTS

5. DECISION BY THE RECEIVING UNIVERSITY ON GRANTING STUDY RIGHTS (to be filled in by the receiving university)

Decision	☐ Study rights are granted for the period _____	
	☐ Study rights are granted with the following modifications:	
	☐ Study rights are not granted	
Grounds for declining the application or parts of it		
Invoicing	☐ The granted study rights are not included within the JOO reimbursement system. Indicate the reason for not sending an invoice.	
Signature of decision maker(s) /processing official Stamp of the receiving university	Date, signature and clarification of signature Stamp of the receiving university	
Processing official	Name	Position
	Phone number	E-mail