|  |  |  |
| --- | --- | --- |
|  | | Faculty of Sport and Health Sciences |
| **CHANGES IN SUPERVISION/FOLLOW-UP GROUP FOR A DOCTORAL STUDENT**  The doctoral student and all the supervisors (current, resigning, new supervisors) - and in case of changes in the follow-up group all follow-up group members - must accept the proposed changes in the supervisory relationships before submitting this document to the administrative coordinator of doctoral studies for decision making process. The supervisory resources of the discipline must be considered when making the supervisory arrangements. | | |
| **Doctoral student** | | |
| Name: | E-mail: | |
| Doctoral programme and specialisation: | | |
| **Current supervisors / Follow-up group members** | | |
| Supervisor-in-charge (title, name): | | |
| Other supervisor (title, name, affiliation, e-mail): | | |
| Other supervisor (title, name, affiliation, e-mail): | | |
| Follow-up group member (title, name, affiliation, e-mail): | | |
| Follow-up group member (title, name, affiliation, e-mail): | | |
| **Proposed changes in the supervisory relationships**  The supervisor-in-charge (main supervisor) must have an employment relationship with the University of Jyväskylä, a doctoral degree and sufficient academic merits. All supervisors must have a doctoral degree.  The follow-up group includes at least one person with doctoral degree, who is not the supervisor of the student in question and is not closely linked to student's dissertation research, for example as a co-author, or in a role that enables the production of research-based information. Follow-up group members may be external to the University.  **Resigning supervisors/follow-up group members:** | | |
| Resigning supervisor-in-charge (title, name): | | |
| Resigning other supervisor (title, name, affiliation, e-mail): | | |
| Resigning other supervisor (title, name, affiliation, e-mail): | | |
| Resigning follow-up group member (title, name, affiliation, e-mail): | | |
| Resigning follow-up group member (title, name, affiliation, e-mail): | | |
| **New supervisors/follow-up group members:** | | |
| New supervisor-in-charge (title, name): | | |
| New other supervisor (title, name, affiliation, e-mail): | | |
| New other supervisor (title, name, affiliation, e-mail): | | |
| New follow-up group member (title, name, affiliation, e-mail): | | |
| New follow-up group member (title, name, affiliation, e-mail): | | |
| |  | | --- | | **Reasons for changing the supervisors and/or follow-up group members (if necessary, a separate appendix may also be attached):** |  |  | | --- | | **Signature of the student:**    **Signatures of all supervisors** (current, resigning and new):            **In case of a change in follow-up group, also signatures of all follow-up group members (**current, resigning and new): |  1. The signed proposal is sent to the administrative coordinator of doctoral studies via HelpJYU portal [**https://help.jyu.fi/jp?id=sc\_category&sc\_category=74be5843c3ed35908ddafb4ce0013140&sc\_catalog=ae480981dbd83f007b7b2b43059619d9&spa=1**](https://help.jyu.fi/jp?id=sc_category&sc_category=74be5843c3ed35908ddafb4ce0013140&sc_catalog=ae480981dbd83f007b7b2b43059619d9&spa=1). 2. The administrative coordinator of doctoral studies submits the proposal to the Head of the Doctoral Programme for approval and to the Dean for decision. 3. The administrative coordinator of doctoral studies informs the doctoral student about the decision. 4. The doctoral student must update the changes to their supervision document <https://www.jyu.fi/en/for-students/instructions-for-doctoral-students/supervision-and-study-councelling-for-doctoral-students/supervision-document>.  |  | | --- | | **Head of the Doctoral Programme** *I hereby confirm to support the proposed changes in the supervisory relationships*  Date:  Head of the Doctoral Programme: |  |  | | --- | | **Dean’s decision** *Accepted according to the proposal*  Date:        Dean of the Faculty**:** | | | |
|  | | |